

# ***Covid: Benella Working Policy***

Below are measures that will be in place during this pandemic to keep you, your household and myself as safe as possible.

Please let me know if you or anyone in your household develops any Covid symptoms. We will then have to postpone the session.

I am taking my temperature daily and will let you know if I develop any symptoms myself – please be aware that following pneumonia which I contracted October 2019, I still occasionally have a cough – this is not new and on the rare occasions that I need to cough, I do so into my elbow as per guidelines.

When I work with you I'll wear clean shoes upon entering your home and gloves. I will also bring my own hand sanitiser and wipes. I also have washable masks and a clear face shield if required.

Don't worry about offering any drink or food – I will bring my own.

If possible, I ask if you could leave windows and doors open – even better would be if we could sort things outside or in a larger room.

Whenever possible I will maintain a 2 metre distance between us. Other options, for less than 15 minutes, include working back to back.

When I leave I will wipe down the surfaces I've been working on and door handles.

With charity shops currently closed and tips having long waiting times, if possible I will need to leave decluttered items at your home for disposal at a later date when lockdown eases further.

Please feel free to contact me if you have any concerns or wish to ask me anything.

Above all I will practice sensible procedures to ensure safety and comfort for us all.

Many thanks, Jo